



FREE BASIC ICT VOCATIONAL TRAINING PACKAGE

<p><u>Training Outcome:</u> Trainees should be able after the 3 training modules to use internet for research (job advertisements, information concerning SDGs, free online courses, health, legal, Women's rights, climate change, peace, addresses, institutions, companies etc.). In addition, Trainees should be able to write, send and receive e-mail. After completing the training participants can join our Community Learning Centre where they will have access to the training materials and gain more knowledge on ICT and explore other development opportunities. If required participation certificate can be delivered...</p>	
<p><u>Target Group:</u></p>	<p>Students, People with Disabilities, CBOs Staff, New to the Internet, Women, Youths, Marginalized Groups, Job Seekers etc.</p>
<p><u>Prerequisites:</u></p>	<p>Email address, Interest in ICT.</p>
<p><u>Facilities</u></p>	<p>Classrooms equipped with PCs and Notebooks and have access to Internet. Cyber Café, ICT hotspots or Telecentres. Mobile Internet Devices (Get the Android app, Get the iPhone app, Get the iPad app). If needed headsets and headphones...</p>
<p><u>Training Organization:</u></p>	<p>KFDWB in cooperation with IBM Austria.</p>
<p><u>Training:</u></p>	
<p>Days of training:</p>	<p>To be negotiated and fixed with the local interested partners.</p>
<p>Language of training:</p>	<p>English</p>
<p>Training module and specific schedule:</p>	<p><u>Day 1:</u> Introduction of trainer and overview Explanation of basic parts of computer, basic terms and how to switch on the computer, basic Microsoft Word skills like... <u>Output of day 1:</u> Trainees shall be able to write a text in Microsoft Word on the PC</p>

	<p><u>Day 2:</u> Explanation of benefits of internet research and how to use google and yahoo.</p> <p>Output of day 1: Trainees shall be able to research and find specific information online.</p> <p><u>Day 3:</u> Create an e-mail account, send and receive e-mail...</p> <p>Output of Day 3: Trainees should be able after Day 3 to write, send and receive e-mails.</p>
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Please if you have interest in this training program do not hesitate to get in touch with us on info.k4DWB@gmail.com. We could only offer live this training package from 5 participants up to 150 participants at the same time.

We respect data privacy.

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